

**City of Stayton
City Council Meeting Action Minutes
August 15, 2016**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:59 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (7:05 p.m.)	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley	Andy Parks, Finance Consultant (excused)
Councilor Joe Usselman	Lance Ludwick, Public Works Director
	Janna Moser, Library Director
	Wallace Lien, Special Counsel Land Use

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None. Councilor Quigley declared a possible a bias but will announce it when the agenda item comes forward.
Presentations / Comments from the Public a. Bill Martinak, Phillips Subdivision	Mr. Martinak spoke about storm drainage in the Phillips Subdivision, stating it's time for the Council to help. Mr. Campbell responded that attorneys for both the City and Mr. Martinak have been in communication with each other. Mr. Lien provided an update on this issue and stressed this is not a public project and the City can't condemn property outside their jurisdiction.
Unfinished Business Second Consideration of Ordinance No. 997 a. Reopening of Public Hearing	Prior to public comment, Mr. Lien stated if the Council was going to hear more public comment regarding the zone change, they should reopen the record. Motion from Councilor Quigley, seconded by Councilor Glidewell to reopen the record for the Zone Change for 1510 E. Santiam Street. Motion passed 5:0.

Mark MacCauley, 935 Highland Drive: Mr. MacCauley is opposed to the zone change.

Mr. Lien stated prior to further discussion the Council should declare any Ex Parte Contact or Bias.

Councilors Niegel and Quigley indicated they had both received an email regarding this issue. Councilor Glidewell has spoken with two affected residents. Councilor Quigley also declared a possible bias.

Dorothy Haynes, 1004 Brody Court: Ms. Haynes spoke in opposition of the zone change and expressed concern as to how future construction will affect property values.

Richard Vohs, 998 Cooper Court: Mr. Vohs spoke in opposition of the zone change.

Jessica Johnson, 1005 Highland Street: Ms. Johnson spoke in opposition of the zone change. And provided photos of the general area.

David Hov, 1028 Brody Court: Spoke in opposition of the zone change.

Jennifer Linton, 1066 Highland Drive: Spoke in opposition of the zone change.

Richard Koenig, 44 NW Hartman Avenue, Sublimity: Owns property at 1510 E. Santiam Street and spoke in favor of the zone change. As applicants, they have completed and met all requirements of the City's municipal code.

Mr. Vohs felt there had not been proper notification given to surrounding properties. Mr. Fleishman spoke about how notifications were done and who received them.

Justin Johnson, 1005 Highland Street: Mr. Johnson spoke in opposition of the zone change.

Mr. Fleishman gave a brief review of staff report and explained the Council is acting as a quasi-judicial body.

b. Staff Report – Dan Fleishman

c. Council Deliberation

Councilor Usselman was not present at the last meeting, however, he did review the minutes and feels he can make an informed decision this evening.

Mr. Lien reviewed process for the decision this evening and Mr. Fleishman reviewed the approval criteria.

Mayor Porter closed the hearing at 7:55 p.m.

Council discussion of the criteria and not approving may open the City to liability. Further discussion of changing and adding new criteria to make sure proposed changes are good for the community. Council members felt the Stayton Municipal Code currently is lacking a way to control how the community grows.

Mr. Fleishman added if anything other than a new single family dwelling or duplex is planned on the property, it will be subject to a public hearing.

Discussion of liability based on decision this evening and process after.

Councilor Quigley stated his bias too strong and that he will be abstaining from the vote.

Motion from Councilor Glidewell to deny the zone change for 1510 E. Santiam Street. Motion died due to lack of a second.

Motion from Councilor Lewis, seconded by Councilor Niegel, to approve the application and direct staff to amend and redraft the Ordinance to be considered at the next meeting. Motion passed 3:1 (Glidewell opposed; Quigley abstained).

Councilor Niegel requested that staff look at revising or adding criteria and return with recommendations for the Council.

d. Council Decision

Consent Agenda

a. August 1, 2016 City Council Meeting Minutes

Motion from Councilor Quigley, seconded by Councilor Niegel, to approve the Consent Agenda. **Motion passed 5:0.**

Public Hearing

None

New Business

Authorization to Apply for The Big Jump Grant

a. Staff Report – Keith Campbell

Mr. Campbell briefly reviewed his staff report.

<p>b. Council Deliberation</p> <p>c. Council Decision</p> <p>Business Survey</p> <p>a. Staff Report – Keith Campbell</p>	<p>Brief discussion if there is a match requirement. Mr. Campbell responded no, he does not believe there is one from what is listed in the criteria.</p> <p>Motion from Councilor Glidewell, seconded by Councilor Usselman, to authorize the City Administrator to submit a letter of intent and apply for the Big Jump Project. Motion passed 5:0.</p> <p>Mr. Campbell reviewed a presentation on the Business Survey Results.</p>
<p>Staff / Commission Reports</p> <p>Finance Department Report – Cindy Chauran & Elizabeth Baldwin</p> <p>a. July 2016 Monthly Finance Department Report</p> <p>Police Chief's Report – Chief Rich Sebens</p> <p>a. July 2016 Statistical Report</p> <p>Public Works Director's Report – Lance Ludwick</p> <p>a. July 2016 Operating Report</p> <p>Planning & Development Director's Report – Dan Fleishman</p> <p>a. July 2016 Activities Report</p> <p>Library Director's Report – Janna Moser</p> <p>a. July 2016 Activities</p>	<p>Council discussion of shut-offs.</p> <p>Brief review of the report and discussion of the recent National Night Out events.</p> <p>Mr. Ludwick gave a brief update on the dog park project, which is temporarily on hold.</p> <p>Mr. Fleishman informed the Council that it's possible in a future meeting they may be looking at floodplain management.</p> <p>Ms. Moser provided a brief update.</p>
<p>Presentations / Comments From the Public</p> <p>a. Bill Martinak</p> <p>b. Rese Bourdeau, 525 Mill Stream Woods</p>	<p>Mr. Martinak briefly spoke about out-of-town developers.</p> <p>Ms. Bourdeau invited the public to the next Friends of Old Town Stayton Meeting which will be held at the Oddfellows Lodge at 6:30 p.m. on Monday, September 22nd.</p>
<p>Business from the City Administrator</p>	<p>Mr. Campbell stated the next Council meeting may be cancelled as Mr. Martinak was the main agenda item for the meeting. However, because he chose to speak this evening on his issue, there may not be a need to hold the meeting. A confirmation will be sent out when finalized.</p>
<p>Business from the Mayor</p>	<p>None.</p>
<p>Business from the Council</p>	<p>None.</p>

Future Agenda Items – Monday, September 6, 2016

a. To be determined.

APPROVED BY THE STAYTON CITY COUNCIL THIS 19TH DAY OF SEPTEMBER 2016, BY A ____ VOTE OF THE STAYTON CITY COUNCIL.

Date: 9/19/16

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 9/19/16

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 9/19/16

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder

